

**Government of Jharkhand**  
**HIGHER & TECHNICAL EDUCATION DEPARTMENT**  
**(Directorate of Higher Education)**

Yojna Bhawan, 3 Floor, Nepal House, Doranda, Ranchi-834002

Letter No. 01 / वि.1-31 / 2022-

Ranchi/ dated .....

From

**Ramniwas Yadav, IAS**  
Director, Higher Education

To

**The Registrar**  
Ranchi University, Ranchi  
Vinoba Bhave University, Hazaribagh  
Kolhan University, Chaibasa  
Sido Kanhu Murmu University, Dumka  
Nilamber Pitamber University, Medininagar, Palamu  
Binod Bihari Mahto Koyalanchal University, Dhanbad  
Dr. Shyama Prasad Mukherjee University, Ranchi  
Jamshedpur Women's University, Jamshedpur  
Jharkhand Rakshi Shakti University, Ranchi

**Sub: Submission of UAT (User Acceptance Test) Form and Initiation of Admission Process for Academic Year 2025 through Chancellor Portal**

Sir/Madam,

The results of the Higher Secondary Examination-XII<sup>th</sup> Board (CBSE and ICSE) have already been declared, and the JAC board results are expected shortly. In this context, you are kindly requested to provide the following information at the earliest:

- (i) Has your university completed all necessary preparations for the upcoming admission process?
- (ii) From which date are you planning to commence the admission process?
- (iii) The mapping of subjects/courses for admission in the current year 2025.

It is mandatory for every university to submit the completed UAT form prior to the commencement of the admission process for 2025. This requirement, which has been followed in previous years, must be fulfilled at the beginning of every academic session-both for new and existing courses, particularly if this is the first time the process is being initiated in the academic year. The form serves as confirmation that the university has completed the necessary testing of all modules and is fully prepared to begin the admission process.

**It is significant that once the admission process for the academic year 2025 commences on Chancellor Portal no further actions will be permitted with respect to the academic year 2024. Therefore, any pending work related to the previous session must be completed without delay.**

You are requested to submit the required information and the completed UAT form at the earliest convenience.

Yours truly

Sd/-

**(Ramniwas Yadav)**  
Director, Higher Education

Memo No. 01 / वि.1-31 / 2022-

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Ranchi/ dated 19/05/2025

**Copy to:** PPS to Principal Secretary/ PPS to Director, Higher Education/Shri NN Mishra, Scientist-F & Senior Director (IT)/ Shri N.G Zephaniah, Scientist-D & Joint Director (IT) & Project Coordinator, NIC- Jharkhand State Centre, Ranchi for information.

**(Ramniwas Yadav)**  
Director, Higher Education

R. Yadav